



West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager** when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, **within 5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6th day after it has been published as a written record of officer decision.**

Decision-maker <i>(post title of the officer with authority to take the decision)</i>	Combined Authority Managing Director		
Title <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Tackling Fuel Poverty Programme		
Date decision taken	12 July 2019		
Details of the decision (including any consultation carried out)	<p>To approve the project closure report for the Tackling Fuel Poverty Programme and that the programme proceeds through Decision Point 7 and work continues on benefits realisation.</p> <p>To confirm that the Tackling Fuel Poverty projects and programme have met the key requirements and deliverables in accordance with the approved business cases and funding agreements.</p> <p>To give approval to reduce the final value of the Growth Deal contribution to the programme from £6 million to £5,669,406</p>		
Reasons for the decision	To formally confirm that the Growth Deal-funded Tackling Fuel Poverty Programme is now closed and has successfully exceeded or achieved all the objectives and outputs from the programme and individual projects.		
Any alternative option(s) considered and rejected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, provide details:	
Is this a Key Decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	

FORM WRoD1 (1 January 2019 v1)

Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, start of call-in period (date of publication)	<i>(Governance Services to insert)</i>
		If yes, end of call-in period:	<i>(Governance Services to insert)</i>
If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent		N/A	
Appendices attached to this written record <i>(List and identify any which contain confidential or exempt information)</i>		None	
Background documents to be published with the written record <i>(List and identify any which contain confidential or exempt information)</i>		N/A	
Name of any Member who declared a conflict of interest in relation to the decision	N/A		
Contact Officer <i>(for members of the public)</i>	Name: Vicky Dumbrell		
	Post-title: Programme Manager (Better Homes)		
	Telephone number: 07870 996806		
	E-mail: Vicky.dumbrell@westyorks-ca.gov.uk		
Authority for Decision			
The decision-maker was authorised to make the decision by:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No		
<ul style="list-style-type: none"> • the Combined Authority or a committee resolution, OR • the Officer Delegation Scheme, OR • the Officer Sub-Delegation Scheme 			